



Position Description

ECSA Mission: By providing an excellent academic curriculum, offering a variety of extracurricular activities, and assembling a caring, culturally diverse community, we, with support of parents and local churches, empower students from Christian families to develop their gifts within the context of a Reformed Christian worldview so that they can act as Christ's transforming agents in a global society.

Position Title	Teacher
Department	Eastern Christian School
Contract	Contracted Salaried Position/Exempt The contract shall state the agreed term, salary and other conditions of employment.
Employment Agreement	It is understood and agreed that the Teacher shall be employed for the academic year as stated in the school calendar approved by the Board of Directors. (Salary is paid on a 12-month basis beginning September 1 and ending August 31.)
Reports To:	Campus Principal
Overall Responsibility	The Teacher is responsible for working with their principal, support staff and teacher colleagues to assist in establishing and maintaining an effective learning climate in the school.
Key Tasks and Responsibilities	<p>In instructional planning:</p> <ul style="list-style-type: none"> ● Follow the school's written curriculum. ● Translate course goals into student friendly objectives for lessons suitable to the age level and developmental needs of students. ● Plan learning experiences which encourage the natural curiosity of students and are relevant to their lives and experiences. ● Plan lessons that connect Biblical principles to concepts about God's world. ● Design and use differentiated instruction which appeals to multiple learning styles. ● Select means of assessment that effectively measures students' learning. ● Maintain a wholesome spiritual and emotional atmosphere conducive to the spiritual nurture and development of the students. <p>In teaching a class:</p> <ul style="list-style-type: none"> ● Assume the role of a teacher, coach, or guide facilitating learning rather than being the source of all information. ● Emphasize the development of critical thinking where meaning and understanding of concepts have priority over factual knowledge. ● Create a safe, caring classroom environment of acceptance and respect which encourages growth and nurtures spirituality. <p>In relating with students:</p> <ul style="list-style-type: none"> ● Establish a climate of love and care. ● Define responsible Christian behavior, including guidelines and consequences. <p>In relating to parents:</p> <ul style="list-style-type: none"> ● Communicate regularly about their child's progress and needs. ● Respond to parental requests for information in a timely manner. <p>In professional growth:</p> <ul style="list-style-type: none"> ● Annually meet with Principal or Supervisor to create goals for a Professional Development Plan. ● Be committed to keep current with new research in learning and best practices.

	<ul style="list-style-type: none"> Attend faculty meetings, inservice meetings and other assigned committee meetings.
Skills & Attributes	<p>Good communication skills with people from many different backgrounds.</p> <p>The ability to treat all people with dignity and respect.</p> <p>Discretion and ability to maintain confidentiality of all information</p> <p>The ability to hold students accountable</p> <p>The ability to work effectively with peer colleagues</p>
Qualifications/ Experience/ Requirements	<p>Professionally</p> <ul style="list-style-type: none"> Ability to obtain State Certification or ECSA Board Endorsement Possess a minimum of a bachelor's degree, preferably in education <p>Spiritually</p> <ul style="list-style-type: none"> Acceptance of ECSA's Statement of Faith A strong, clear, Christian testimony A mature, godly spirit <p>Personally</p> <ul style="list-style-type: none"> A lifestyle of Biblical integrity A spirit of dedication, commitment, flexibility, and responsiveness to the needs of others The ability to listen and respond to counsel A strong philosophical commitment to Christian education and the mission of Eastern Christian School. Subscription to the Reformed doctrines as outlined and professed in the Heidelberg Catechism, Canons of Dordt and the Belgic Confession.
Essential Functions	<ul style="list-style-type: none"> The person in this position expresses and exchanges ideas by means of the spoken word. Details and important information/instructions must be accurate and understood. The employee regularly communicates with students, parents and co-workers. The person in this position is required to move about the campus as required including work in outdoor weather conditions. The employee is required to have visual acuity involving computer work, and extensive reading for accuracy, neatness and thoroughness. Work involves computer work and office productivity machinery, such as a copy machine, and printer. The person in this position is subject to regular levels of student playground/hallway and classroom noise. There is sufficient noise to cause the employee to raise their voice to be heard above ambient noise levels.

Nothing in this job description restricts administration's right to assign or reassign duties and responsibilities to this position at any time.

6/15/16