



EASTERN CHRISTIAN  
SCHOOL

**International Student Checklist & Application**

Thank you for your interest in Eastern Christian School. This checklist is designed to assist you in the application process. Should you have any questions, please contact Ruth Kuder, International Student Program Director, at 00+1.973.427.0900 ext 225 or by email at [ruthkuder@easternchristian.org](mailto:ruthkuder@easternchristian.org).

**International Applications for Enrollment should be submitted for consideration as follows:**

- **Fall Semester (August):** No later than the first week of June of the applying year  
PRIORITY consideration will be given to all applicants that submit the necessary documents by February 1 of the applying year. If so, the enrollment decision will be made by March 1 or earlier (provided that the interview has been completed).
- **Spring Semester (January):** No later than the first week of November of the applying year  
***Eastern Christian School requires that International Students complete one full academic year on our campus.*** Please contact the International Student Program Director before applying for the Spring Semester.

**ALL forms and documentation must be officially translated into English, or they will not be accepted by Eastern Christian School. This will cause a delay in the acceptance consideration.**

**Step One: Application Phase:**

1. ***You and your parents should complete and submit the following forms:***
  - Biographical Information
  - I-20 Information Form
  - Student Questionnaire
  - Student Essay
  - Parent/Legal Guardian Agreement & Liability Release
  - Student Agreement and Liability Release
  - Financial Form
  - Tuition Worksheet
2. ***Please have your current school personnel complete the following forms:***
  - English Teacher Recommendation Form
  - School Recommendation Form
  - Official School Transcript (must be translated into English)
3. ***Have your pastor complete the following form:***
  - Pastor's Form

**4. *Submit the following forms:***

- Copy of Applicant's Passport
- Immunization Record
- A **copy** of the score of **ONE** of the following English Proficiency Tests (Grades 9-12 only)
  - 🚩 Test of English as a Foreign Language (TOEFL) – [www.ets.org/toefl](http://www.ets.org/toefl)
  - 🚩 iTEP/SLATE Test – [www.iTEPexam.com](http://www.iTEPexam.com)
  - 🚩 SSAT (unofficial score will be accepted) – [www.ssat.org](http://www.ssat.org)

**5. *Submit the \$250 Non-Refundable Application Fee with your completed application. Eastern Christian School will accept a check, money order or a bank wire transfer.***

**The application process will not continue until ALL of the above documentation and the \$250 application fee are received by Eastern Christian School.**

**Step Two: Interview Phase:**

Once the International Student Program Director has received all documents, forms and fees, an Eastern Christian School representative will contact you to schedule a student interview.

- If the parent(s) and child are in the United States, the interview will be conducted in person at Eastern Christian School.
- If the parent(s) and child are not in the United States, then an official representative of Eastern Christian School will conduct the interview through an online service, such as Skype, or in person.

The interview will be conducted to assist the school in determining the following:

- The commitment of the family to serving Jesus Christ in all ways, including education.
- The parents' support for school policies and procedures that will hold the student accountable.
- The student's fluency in speaking English. An applicant requesting admission to the upper grades (9-12) must be proficient in English before acceptance will be considered.

**Step Three: Acceptance Phase:**

After the interview is completed, all records, forms and a summary of the interview will be submitted to the respective Eastern Christian School administrator for review. If the applicant meets all of the Eastern Christian School admissions requirements, the Eastern Christian School International Office will notify the parents that the student has been accepted as an ECS student.

**The \$1,500 International Student Acceptance Fee (non-refundable) must be received before a USCIS Form I-20 will be issued or transferred.**

**Final Step: Enrollment Phase:**

Enrollment is not official until all the documentation, fees, etc. are received.

- Signed Tuition Contract
- A copy of the F-1 Student Visa
- Official Physical Examination Form (signed by a licensed physician and translated into English). The physical examination and all immunizations must be current.
- All tuition and fees are in U.S. currency. Tuition and fees are due by wire transfer to Eastern Christian School by August 1 of the applying year (Fall Semester) in order to hold the student's place at Eastern Christian School. For students applying for the Spring Semester, tuition is due by January 1.



EASTERN CHRISTIAN  
SCHOOL

**International  
Application for Admission**

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Student's Name

Applying for Grade

Date of Application

**Mission Statement**

By providing an excellent academic curriculum, offering a wide variety of extracurricular activities, and assembling a caring, culturally diverse community, we, with support of parents and local churches, empower students from Christian families to develop their gifts within the context of a Reformed Christian worldview so that they can act as Christ's transforming agents in a global society.

**Eastern Christian School  
International Office**

50 Oakwood Avenue  
North Haledon, NJ 07508 USA

Telephone: 00+1.973.427.0900

Fax: 00+1.973.427.3716

[www.easternchristian.org](http://www.easternchristian.org)

✚ Accredited by Middle States Association of College and Schools

✚ Member of Christian Schools International

✚ Recognized as a New Jersey School of Character

*Eastern Christian School admits students of any race, color, national or ethnic origin to all the rights, programs and activities made available to students of the school. It does not discriminate on the basis of color, national or ethnic origin in the administration of its education policies, admissions policies, athletics or any other school-administered programs.*

**"Engaging the Mind, Nurturing the Spirit, Transforming the World"**

## Eastern Christian School

Grade Applying For: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Male  Female Has this student applied to EC previously?  Yes  No If yes, year applied? \_\_\_\_\_

Applying For: \_\_\_\_\_ 2014-2015 - August \_\_\_\_\_ 2014-2015 - January

\_\_\_\_\_ 2015-2016 - August \_\_\_\_\_ 2015-2016 - January

***Eastern Christian School requires that International students complete one full academic year on our campus.***

### Biographical Information

Applicant's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

English Name (if have one): \_\_\_\_\_ SKYPE Name: \_\_\_\_\_

City/Province/Country of Birth: \_\_\_\_\_

Citizenship: \_\_\_\_\_ Applicant's Email: \_\_\_\_\_

### **Current School Information**

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Date Enrolled From: \_\_\_\_\_ Date Enrolled To: \_\_\_\_\_

School Email: \_\_\_\_\_ Website: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

### **Family Information**

Father's Last Name: \_\_\_\_\_ Father's First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Father's Email: \_\_\_\_\_ Father's Cell Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Company Name: \_\_\_\_\_

Mother's Last Name: \_\_\_\_\_ Mother's First Name: \_\_\_\_\_

Street Address (complete only if different than Father's address): \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Mother's Email: \_\_\_\_\_ Mother's Cell Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Company Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Grade Applying For: \_\_\_\_\_

**Are you requesting an Eastern Christian School Host Family?**

**YES**

**NO\***

*\*If no, please complete the U.S. Private Homestay Information below.*

**\*Private Homestay Information**

Host Family's Last Name: \_\_\_\_\_ First Name(s): \_\_\_\_\_

U.S. Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

*\*Eastern Christian School reserves the right to approve or disapprove of any host family request that is outside of the Eastern Christian School community.*

**U.S. Contact Information (other than host family)**

*Complete this information only if you have a relative or family friend living in the area who will be involved in the life of your student while attending Eastern Christian School.*

Contact's Last Name: \_\_\_\_\_ First Name(s): \_\_\_\_\_

U.S. Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

**Church/Religious Affiliation**

Home Church: \_\_\_\_\_ Denomination: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Church's Website: \_\_\_\_\_

**Other Information**

Please list any other children attending school in the United States

Name: \_\_\_\_\_ Age: \_\_\_\_\_ School Attending: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ School Attending: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Grade Applying For: \_\_\_\_\_

**Commitment**

- I/We understand that a one-semester probationary period is a condition of enrollment to Eastern Christian School. At the conclusion of this probationary period, the School Administrator and the International Student Program Director will make a recommendation to continue the probation, promote to full fellowship, or dismiss from school.
- I/We have received and agree to abide by the Eastern Christian School Internet Acceptable Use policy. Furthermore, our child will abide by the Internet Acceptable Use Agreement and terms and conditions for use of the internet. Violations to this agreement are unethical and may constitute a criminal offense. Should the student commit any violation, his or her access privileges may be removed and disciplinary action and/or appropriate legal action may be taken against the student.
- I/We have received and agree to abide by the International Parent/Guardian Agreement. I/We accept our responsibility to work closely with Eastern Christian School in the education of our child and will sincerely strive to support the administration, faculty, and the mission of the school.
- Periodically pictures and video may be taken of Eastern Christian students to be used in advertising for Eastern Christian Schools. Students are not compensated when photographed or videotaped.
- I give my permission for my child to be photographed or videotaped for public relation purposes.  
 YES    NO
- I give permission for the name of my child to be revealed by descriptive text or commentary for public relations purposes.  
 YES    NO
- We have received and reviewed the International Student Tuition Schedule. We agree to pay our child's tuition according to the final fee schedule, which we will receive upon our student's acceptance to Eastern Christian School. We understand that student(s) withdrawing after August 1 for the Fall Semester and January 1 for the Spring Semester will be charged one semester's tuition.
- I/We hereby state that the information contained herein is true and complete. I/We have not knowingly omitted any pertinent information regarding my/our child's academic, medical or behavioral history.

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|              |                              |      |
|--------------|------------------------------|------|
| Printed Name | Signature of Parent/Guardian | Date |
|--------------|------------------------------|------|

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|              |                              |      |
|--------------|------------------------------|------|
| Printed Name | Signature of Parent/Guardian | Date |
|--------------|------------------------------|------|

***Please send application, requested forms and \$250 application fee to:***

Eastern Christian School  
International Student Program Director  
50 Oakwood Avenue  
North Haledon, NJ 07508 U.S.A.  
EMAIL: [ruthkuder@easternchristian.org](mailto:ruthkuder@easternchristian.org)  
FAX: 00+1.973.427.3716  
TELEPHONE: 00+1.973.427.0900 x225

**Eastern Christian School**  
**I-20 Information Form**

**New I-20 (I-20 has never been issued for this student)**

**Transfer of I-20 from current school:**

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

Expected Date of Arrival to the U.S.: \_\_\_\_\_ Port of Entry: \_\_\_\_\_

**Student's Official Name (as it appears on passport):**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender:  Male  Female

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Nearest City Location of the U.S. Embassy or U.S. Consulate in Your Home Country (*for Visa Interview*): \_\_\_\_\_

What is Your Reason for Requesting an I-20? \_\_\_\_\_

**Please Note: *The official documents will be mailed to the person and address that is provided below.  
Please provide COMPLETE address, including postal code and telephone number.***

**Mailing Address in Your Home Country (please NO postal boxes):**

Parent's/Guardian's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Mailing Address in the U.S. if Living with a Non-EC Host Family:**

Non-EC Host Family Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Eastern Christian School**  
**International Student Questionnaire**

Applicant's Name: \_\_\_\_\_ Grade Applying For: \_\_\_\_\_

***Please answer the following questions in paragraph form in your own handwriting:***

Why are you applying to Eastern Christian School? \_\_\_\_\_

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What do you see as your strengths and weaknesses? \_\_\_\_\_

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Describe your relationship with God. Tell us about your faith. \_\_\_\_\_

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Of the qualities that you possess, which one would you say people admire the most? \_\_\_\_\_

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What character qualities do you look for in a friend? \_\_\_\_\_

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What are your goals for your high school years? \_\_\_\_\_

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Describe your plans and ambitions for your education and career after completing high school: \_\_\_\_\_

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**Eastern Christian School**  
**International Student Essay**

Applicant's Name: \_\_\_\_\_ Grade Applying For: \_\_\_\_\_

Date of Essay: \_\_\_\_\_ Current Grade: \_\_\_\_\_

**Select ONE of the following topics, and in your own handwriting, complete a 250-500 word essay. Use additional paper if necessary.**

- A. Describe an event in your life that has had the greatest impact on you.
- B. Describe a person that you admire and how that person has influenced your life.
- C. What would you like to accomplish with your high school education and how would you contribute to the Eastern Christian High School community?

**I Choose Topic \_\_\_\_\_**

**Begin Here:**

# Eastern Christian School

## International Parent / Guardian Agreement

As an international student attending Eastern Christian School, your child's situation and responsibilities are unique. Not only is he or she pursuing an education, a mastery of the English language, and future possibilities for life, he or she is also adjusting to a new culture. For a successful transition, it is vital that open communication be possible between the school and the host family that your child resides with.

It is also vital that this information be current in order for Eastern Christian to comply with the demands placed on the educational institutions by the INS. It would not be fair to other International students if one student's lack of diligence led to Eastern Christian losing the privilege to grant I-20 status to future international students. Therefore, it is necessary for international students to agree to the following:

- The child will reside with their parents, legal guardian or a host family approved by Eastern Christian School. If the parents, legal guardian or host family parents must be out of town for any reason, it is the parents'/legal guardian's, or host family's responsibility to find proper adult supervision and notify Eastern Christian School of the adult in charge and the duration of the change.
- I will provide the school with current contact information. If the family, legal guardian or host family relocate, then it is my responsibility to notify the International Office of the new address and telephone number.
- I understand that my child will be admitted for a one-semester probationary period and at the end of this probationary period the School Administrator and the International Student Program Director will recommend that he or she continue on probation, be promoted to full standing, or be dismissed from the school.

*I understand what is expected of me and agree to cooperate with these expectations. If I have a question or problem with these expectations, I will communicate with the School Administrator or with the International Student Program Director, and if, applicable, the Host Family parents to work for resolution.*

I accept my responsibility to work closely with Eastern Christian School in the education of my child and will earnestly seek to support the school as I:

- PRAY for the students, teachers and staff.
- TRUST the staff to act wisely in the education of my child. When there are problems or questions, I pledge to contact the school quickly.
- SPEAK directly with school personnel and refrain from destructive criticism and gossip.
- ENCOURAGE my child to be diligent to meet academic requirements by providing an environment for study, by showing an interest in his/her work, and praise for work faithfully done according to his or her ability.
- FOSTER regular attendance.
- SUPPORT the school staff and the school's guide for Christian conduct.
- PAY my tuition as I have pledged. Notify the school promptly in case of a financial problem.
- CONTRIBUTE to the Eastern Christian School Annual Fund as God enables me.
- UNDERSTAND that my child will be instructed in Reformed Christian doctrine\* and view of life.
  - **God.** There is one infinite, holy, loving, personal God who speaks to us in Scripture and reveals himself to us in his acts of creation, salvation and renewal, as Father, Son, and Holy Spirit.
  - **Creation.** The world belongs to God, who created it and faithfully sustains it by His providence.
  - **Sin.** Our ability to carry out our human calling to honor God, serve our neighbor and care for the creation is ruined by sin, which touches every part of life.
  - **Covenant.** In response to our sin, God has not rejected or abandoned His world but has turned to it in love.
  - **Redemption.** God sent Jesus Christ into the world to take the just punishment for sin and its consequences. The atoning death of the Son of God is the only payment for the debt of human sin, and Christ's resurrection is the only liberation from the powers of evil and death.
  - **Kingdom of God.** Jesus Christ is the King of Kings and Lord of Lords. His kingdom is an everlasting kingdom and He reigns over all things for the good of His people who live daily in the confident hope of His triumphant return.
  - **The Bible.** God by His Holy Word reveals Himself; renews man's understanding of God, of man himself, of his fellow man and of the world; directs man in all his relationships and activities; and therefore, guides His people also in the education of their children.
  - **School Community.** The Christian school, as an enterprise of the entire community, enables and equips all of its students for a life of obedience to their calling in this world as image-bearers of God. The primary responsibility for education rests upon parents to whom children are entrusted by God. Christian parents should accept this obligation in view of the covenantal relationship which God established with believers and their children. The Christian school curriculum is developed and organized so that children may come to know God more deeply and richly, and live for Him more faithfully. Since human experience in all its rich variety is a good gift from the Creator who remains involved in His world, the Christian school curriculum explores all dimensions of creation. God's design for the creation and His will for human society and culture must be understood and obeyed. This is the way of Godly wisdom. Students are taught to recognize the brokenness that sin brings to God's carefully designed world and are challenged to bring the healing power of Jesus Christ to a fallen world\*\*.

*\*Reformed doctrine is based on God's infallible Word, the Bible, and its explanation in the ecumenical creeds and confessions of the Reformed tradition: described in this summary: \*\*Adapted From Vision To Action: The Basis and Purpose of Christian Schools. CSI, 1993, pp.5-9, and the Eastern Christian School Statement of Christian Philosophy.*

**Eastern Christian School**  
**International Parent /Guardian Agreement & Liability Release**

***Parent/Guardian: Please read carefully. Then sign and date below where indicated.***

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

In the city of \_\_\_\_\_, in the country of \_\_\_\_\_,

I/we, the undersigned parents/legal guardians of the above-named student, agree that our child is permitted to travel to the host country, live in Eastern Christian School approved housing, and attend Eastern Christian School for one academic year. Should our child be selected for the program, I/we agree to abide by all the program rules, conditions and decisions throughout the duration of the program. I/we understand that while our child is a student at Eastern Christian School, his/her activities will be under the authority of Eastern Christian School. Therefore, I/we understand that I/we cannot authorize our child to engage in an activity or activities without Eastern Christian School's approval.

I/We attest that our child is of good health and character, understands the important role of being an Eastern Christian student, and will, to the best of his/her ability, maintain the high standards required of an Eastern Christian School student.

I/We further state that all the material contained in the application and the attached documents is true and accurate to the best of our knowledge.

In consideration of the renewed acceptance and participation of the student in the Eastern Christian School program, I/we, the parents/legal guardians of the student, to the full extent permitted by law, hereby release, and agree to defend, hold harmless, and indemnify all host parents and members of their families, and Eastern Christian School, its employees, agents, officers, and directors, from any or all liability for any loss, property damage, personal injury, or death, including any such liability that may arise out of any negligent act or omission, excepting intentional conduct, of any such persons or entities, which may be suffered or claimed by such student, parent, or legal guardian during, or as a result of the participation by the student in such Eastern Christian School Program, including travel to and from the host country.

I/we understand that our child will be subject to Eastern Christian School personnel and the authorities and teachers of Eastern Christian School, and that the student will have to follow the rules given by his or her host family. I/We also understand that Eastern Christian School reserves the right to terminate participation of my/our child in the program if his or her conduct may be considered detrimental or incompatible with the interest and security of the program. I/We understand that if this occurs, I/we will have no rights to a refund of any kind.

Father's/Legal Guardian's Name (please print): \_\_\_\_\_

Father's/Legal Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's/Legal Guardian's Name (please print): \_\_\_\_\_

Mother's/Legal Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Eastern Christian School Association

## Internet Acceptable Use Policy

Eastern Christian School Association (ECSA) has actively pursued making advanced technology and increased access to learning opportunities available to our students and staff. We are happy to announce that we now can offer Internet services to students and staff for educational purposes. The Board believes this computer technology will help propel our schools into the information age by allowing students and staff to access and use information sources from distant computers, communicate and share information with individuals or groups of other students and staff, and significantly expand their knowledge base. The Internet is a tool for life-long learning and only begins to open the door to many advanced tools.

### CONDITIONS AND RULES FOR USE:

#### 1. ACCEPTABLE USE

- a. The purpose of Internet is to facilitate communications in support of research and education, by providing access to unique resources and an opportunity for collaborative work. To remain eligible as a user, the use of your account must be in support of and consistent with the educational objectives of Eastern Christian School. Access to Internet is made possible through an appropriate provider to be designated by ECSA at its sole discretion. All users of the Internet must comply with existing rules, and the terms of conditions for use of the Internet which are incorporated into this document and are available at the Association Office.
- b. Transmission of any material in violation of any United States or state regulation is prohibited. This includes, but is not limited to, copyrighting material, threatening or obscene material, or material protected by trade secret.
- c. Use of the Internet for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited.

#### 2. PRIVILEGE

The use of Internet is a privilege, not a right. Inappropriate use, including any violation of these conditions and rules may result in cancellation of the privilege. The ECSA Board of Directors, under this agreement, is delegated the authority to determine appropriate use and may deny, revoke, suspend or close any user account at any time based upon its determination of inappropriate use by account holder or user. Also, The Board may discipline or seek legal prosecution for any student who violates the agreement and/or the terms and conditions for use of the Internet.

#### 3. MONITORING

The Board of Directors reserves the right to review any material and to monitor fileserver space in order to make determinations on whether specific uses of the network are inappropriate.

#### 4. NETWORK ETIQUETTE

All users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- a. Be polite. Do not get abusive in your messages to others.
- b. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Do not engage in activities that are prohibited under state or federal law.
- c. Do not reveal your personal address or phone numbers.
- d. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities and may result in the loss of user privileges.
- e. Do not use the network in such a way that you would disrupt the use of the network.
- f. All communications and information accessible via the network should be assumed to be private property and therefore subject to all copyright regulations.

#### 5. NO WARRANTIES

ECSA makes no warranties of any kind, whether expressed or implied, for the service it is providing. The Board and its representatives will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by ECSA's negligence or by the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. ECSA's Board of Directors specifically denies any responsibility for the accuracy or quality of information obtained through its services. All users need to consider the source of any information they obtain, and consider how valid that information may be.

#### 6. SECURITY

- a. Security on any computer system is a high priority, especially when the system involves many users. Users must never allow others to use their password. Users should also protect their password to ensure system security and their own privilege and ability to continue to use the system.
- b. If you feel you can identify a security problem on Internet, you must notify a system administrator. Do not demonstrate the problem to other users.
- c. Do not use another individual's account.
- d. Attempts to log on to the Internet as a system administrator may result in cancellation of user privileges.
- e. Any user identified as a security risk for having a history of problems with other computer systems may be denied access to Internet.

#### 7. VANDALISM AND HARASSMENT

- a. Vandalism and harassment will result in cancellation of user privileges and other disciplinary action.
- b. Vandalism is defined as any malicious attempt to harm, modify, and destroy data of another user to Internet, or other networks that are connected to the Internet backbone. This includes, but is not limited to, the uploading or creating of computer viruses.
- c. Harassment is defined as the persistent annoyance of another user, or the interference of another user's work. Harassment includes, but is not limited to, the sending of unwanted mail.

#### 8. PROCEDURES FOR USE

- a. Student users must always get permission from their instructors and/or Media Specialist before using the network or accessing any specific file or application. The user must follow all written and oral instructions.
- b. Student users must sign-in legibly on the appropriate log or register in the classroom each time they use the network.
- c. All users have the same right to use the equipment. Therefore, users shall not play games or use the computer resources for other non-academic activities. In addition, users shall not waste nor take supplies, such as paper, printer ribbons and diskettes.

#### 9. ENCOUNTER OR CONTROVERSIAL MATERIAL

Users may encounter material that is controversial and which users, parents, teachers or administrators may consider inappropriate or offensive. However, on a global network it is impossible to effectively control the content of data, and an industrious user may discover controversial material. It is the user's responsibility not to initiate access to such material. Any decision by the ECSA Board of Directors, to restrict access to Internet material shall not be deemed to impose any duty on the Board to regulate the content of material on the Internet.

### PENALTIES FOR IMPROPER USE:

Any user violating these rules, applicable state and federal laws, or posted classroom and Eastern Christian School rules are subject to loss of network privileges and any other ECSA disciplinary options.

**Eastern Christian School**  
**International Student Agreement & Liability Release**

**Student: Please read carefully. Then sign and date below where indicated.**

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

In the city of \_\_\_\_\_, in the country of \_\_\_\_\_,

1. I, the student, agree that if I am accepted by Eastern Christian School, I will travel to the United States, live in the provided and approved housing arrangements, and attend Eastern Christian School for one academic year.
2. I state that all the material contained in this application and the attached documents is true and accurate to the best of my knowledge.
3. In consideration of my renewed acceptance and participation in the Eastern Christian School Program, I, the student, if of legal age, to the full extent permitted by law, hereby release and agree to defend, hold harmless, and indemnify all host parents and members of their families, and Eastern Christian School, its employees, agents, officers, and directors, from any or all liability for any loss, property damage, personal injury, or death, including any such liability that may arise out of any negligent act or omission, excepting intentional conduct, of any such persons or entities, which may be suffered or claimed by me during or as a result of, my participation in the Eastern Christian School Program, including travel to and from the host country.
4. As a student in Eastern Christian School, I agree to accept my responsibilities:
  - to attend school regularly and participate in its activities.
  - to work diligently to meet the academic requirements, including homework and special assignments.
  - to show I care by being friendly, accepting and respecting others, encouraging and trying to build them up, and by refraining from any activity that is not a good example to others.
  - to grow as a Christian in my response to God and to His Word as a guide for Christian living, by studying the Bible and praying, by confessing my wrongdoing, by accepting guidance and correction.
  - to learn the school rules and to respect them.
  - to support the school staff, the standards of conduct, and to submit to its discipline.
  - to try to resolve a situation which I find difficult to accept, first with the person directly involved, and then to seek the assistance of a staff member or my parents.
5. **Probationary Period:** I understand that I have been admitted for a one-semester probationary period and that the School Administrator and the International Student Program Director will recommend that I continue on probation, or that I continue in full standing, or that I be dismissed from school.
6. **Internet Acceptable Use Policy:** Any user violating this agreement, the terms and conditions for use of the Internet, applicable local, state and federal laws or posted classroom rules is subject to loss of network privileges and other board disciplinary action. The Eastern Christian School Board of Directors reserves the right to suspend or terminate all access to the internet if any local, state or federal government agency or entity imposes by statute, rule, or regulation, any criminal liability on the Board, its schools or representatives concerning internet access. I have read and understand the Internet Acceptable Use Policy and will abide by the terms and conditions for use of the internet. I further understand that any violation of the Internet Acceptable Use Policy or terms and conditions for use of the internet are unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be removed, and disciplinary action and/or appropriate legal action may be taken against me.

---

Student's Printed Name

Student's Signature

Date

---

Parent's Printed Name

Parent's Signature

Date

**Eastern Christian School**  
**International Student Financial Form**

**C O N F I D E N T I A L**

*All international applicants on F1 or J1 Visas must provide a Financial Guarantee to show evidence of sufficient funds for studies abroad before the application can be processed.*

**Financial Guarantee**

Applicant's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Parent/Sponsor's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

*I guarantee that I will be fully responsible for all the expenses of the above-named student for the duration of attendance at Eastern Christian School.*

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Bank Verification**

Bank Name: \_\_\_\_\_

*I certify that I have read the information provided by the applicant on this form and that the funds described are available.*

Authorized Bank Official's Name: \_\_\_\_\_

Bank Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Important: Attach an official copy of bank statement to this form.**

**Please use postal mail, email or FAX this form directly to:**

Eastern Christian School  
International Student Program Director  
50 Oakwood Avenue  
North Haledon, NJ 07508-2449  
FAX: 00+1.973.427.3716  
ruthkuder@easternchristian.org

**Eastern Christian School**  
**International Student Tuition Schedule**  
**2014-2015**

**Application Fee**

There is a one-time application fee of \$250.00 per family. ***Please submit this fee with your application.***

**Acceptance Fee**

A one-time fee of \$1,500.00 will be assessed to complete the I-20 process (transfer or to issue). ***Payment must be made before the I-20 is issued.***

**Tuition for 2014-2015: \$21,000.00 (Grades 5-12)**

**Tuition Includes:**

- ESL Instruction
- Book Rental and Laboratory Fees
- Technology Fees
- Medical Insurance (full school year coverage, 24 hours/7 days)
- College Advisement and College Essay Assistance
- Monthly Social Events
- Athletics

**Tuition DOES NOT include the Eastern Christian Homestay option\*\***

**\*\*Eastern Christian Homestay Fees**

**\$13,500.00 yearly (10 months):** Payment must be made directly to the host family and not payable to Eastern Christian School.

**\$500.00 Homestay Deposit:** Payment of the Homestay Deposit is made to **Eastern Christian School**. The fee is required at the time of payment of your tuition and fees. At the end of the homestay, upon approval of the host family, the fee will be returned to the student's family by the school.

**An Eastern Christian Homestay Includes:**

- Room and Board (Private Room that includes three meals per day)
- Transportation Costs (included in first payment)
- Airport Pick-Up and Drop-Off (maximum of three round trips to NY area airports)

The first payment of \$2,700.00 is due when the student arrives at the homestay. Successive payments of \$1,200.00 are due by the 20<sup>th</sup> of each month, with the last payment due on May 20<sup>th</sup>, 2015.

**Optional Fees**

**Eastern Christian Transportation Fee: \$1,500 round-trip busing**

The transportation fee is for students who are not in an Eastern Christian Homestay and are using Eastern Christian School busing. This fee is paid directly to Eastern Christian School.

**Eastern Christian School**  
**International Student Tuition Calculation Worksheet**

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Tuition - \$21,000** \$ \_\_\_\_\_

*Tuition includes ESL Instruction, Book Rental and Lab Fees, Technology Fee, Athletic Fees, Medical Insurance, College Advisement and College Essay Assistance, Monthly Social Events. It does not include an EC Homestay.*

**EC Home-Stay Deposit - \$500** \$ \_\_\_\_\_

*(Only for students placed in an EC Homestay)*

**EC Transportation Fee - \$1,500** \$ \_\_\_\_\_

*(Only for students who use EC busing and do not live in an EC homestay)*

**Total Due ECSA:** \$ \_\_\_\_\_

**I/We have requested the EC Homestay Option\***

\*The EC Homestay Fee is \$13,500 for the 10-month school year and is payable directly to the host family. Please DO NOT remit this amount to ECSA.

***This form does not constitute an agreement of admission to Eastern Christian School.***

***Upon acceptance of the student by Eastern Christian School,  
a Tuition Contract will be sent to you for your review and signature.***



**Eastern Christian School**  
**English Teacher's Recommendation**

**C O N F I D E N T I A L**

Applicant's Name: \_\_\_\_\_ Current Grade: \_\_\_\_\_

English Teacher's Name: \_\_\_\_\_

How long have you known the student? \_\_\_\_\_ years \_\_\_\_\_ months

How long have you had the student as an English language student? \_\_\_\_\_ years \_\_\_\_\_ months

*Regardless of the student's English language proficiency, there will be periods of difficulty and frustration as the student begins to speak English on a daily basis. Please keep this in mind as you evaluate this student's English language ability. Your evaluation will be used to determine the student's eligibility for the academic year or semester program.*

- **Reading Comprehension:** Given an American newspaper or magazine article of at least five paragraphs, the applicant has:
  - \_\_\_\_\_ **Excellent Understanding** - Has the ability to explain its meaning clearly and completely. Understands at least 9 out of every 10 words.
  - \_\_\_\_\_ **Good Understanding** - Understands most of its meaning. Understands 7-8 out of every 10 words.
  - \_\_\_\_\_ **Fair Understanding** - Understands the basic vocabulary and can explain the basic idea of the article. Understands 5-6 words out of every 10.
  - \_\_\_\_\_ **Poor Understanding** – Can only understand the simplest words and can explain little or none of the article's meaning. Understands 1-4 out of every 10 words.

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- **Writing:** When asked to write a short essay stating an opinion about the applicant's school, town, political views or sports interests, please evaluate the applicant as follows:
  - \_\_\_\_\_ **Excellent** – Writes with near fluency using lengthy sentences, abstract terms and strong vocabulary. Uses English grammar rather than composing the grammar of the native language into English.
  - \_\_\_\_\_ **Good** – Uses good vocabulary. Writes lengthy and sensible sentences. Sometimes uses irregular grammar, but meaning is clear.
  - \_\_\_\_\_ **Fair** – Is able to create only simple sentences using limited or basic vocabulary. Uses extremely irregular grammar, but meaning is clear.
  - \_\_\_\_\_ **Poor** – Writing is incomplete, uses short or basic sentences with limited vocabulary. At times it is difficult to understand what the student means.

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## English Teacher's Recommendation – Page 2

- **Speaking and Understanding Conversation:** After engaging the student in at least 15 minutes of active English conversation, using both abstract and idiomatic phrases, on a scale of 1-10, please rate the student's ability to speak and understand English conversation:

- \_\_\_\_\_ **10** Absolute proficiency in English. Student is able to both understand and converse, using sophisticated vocabulary and clear correct sentence structure. Has no trouble with abstract subjects or most idioms. Thinks in English.
- \_\_\_\_\_ **9** Student is nearly fluent. Uses near-perfect sentence structures. Can understand and respond to difficult questions. English language knowledge includes abstract terms. Will have no problems communicating when he or she arrives in the U.S.
- \_\_\_\_\_ **8** English responses, although not perfect, come naturally. Has a very good vocabulary and understands almost everything. Can respond intelligently, however, needs practice.
- \_\_\_\_\_ **7** Student can understand most conversation. Speaking ability is good, but needs practice. Student can go beyond basic responses and elaborate thoughts. Knows many words, but needs to think before responding.
- \_\_\_\_\_ **6** Student understands basic English. Vocabulary includes most common terms. Thinks quickly, however, it is evident that he or she is translating. Gets lost when conversation involves abstract terms. Makes mistakes, but is understandable. Can carry on a basic conversation.
- \_\_\_\_\_ **5** Student can understand much more than he or she can communicate, however, tries. Can respond in sentence form even if grammar and structure are not perfect. Student is understandable.
- \_\_\_\_\_ **4** Student evidently understands the basic English sentences and is able to respond, even if only in words or phrases. Grammar and sentence construction is poor, but understandable. (A few weeks of total immersion in English will improve his or her abilities rapidly.)
- \_\_\_\_\_ **3** Student understands words or phrases, but not complete sentences. Speaking ability is limited to a few words or phrases.
- \_\_\_\_\_ **2** Student understands a few words, but has little or no ability to communicate beyond a few words. Student may even refuse to use English.
- \_\_\_\_\_ **1** Student is unable to understand conversation and knows little or no English.

Please comment on the student's motivation and study habits: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of School or Organization: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

**Please mail, email or FAX form directly to:**

Eastern Christian School  
International Student Program Director  
50 Oakwood Avenue,  
North Haledon, NJ 07508-2449 U.S.A.  
FAX: 00+1.973.427.3716  
[ruthkuder@easternchristian.org](mailto:ruthkuder@easternchristian.org)

**Eastern Christian School**  
**School Recommendation Form**

**CONFIDENTIAL**

*Please type or print using English:*

**PART I**

**PARENT or GUARDIAN:** Please complete Part I and give this form to the appropriate school official at the applicant's current school.

Applicant's Name: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

*I give my permission to release a copy of the applicant's summary record, including grades, test scores, behavioral records or any other official educational or behavioral evaluations that have been completed to Eastern Christian School.*

Parent/Guardian Name (please print)

Signature

Date

**PART II – PRINCIPAL or COUNSELOR:**

1. Dates of Enrollment: From: \_\_\_\_\_ To: \_\_\_\_\_

Days Absent During Current Year? \_\_\_\_\_ Previous Year? \_\_\_\_\_

2. Social Adjustment: Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

3. Conduct Record: Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Has this student ever been suspended, placed on probation or dismissed from your school? \_\_\_\_\_

If "YES," Please Explain: \_\_\_\_\_  
\_\_\_\_\_

4. Parental Support: Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

5. Academic Record: Areas in which this student has received special assistance: \_\_\_\_\_  
\_\_\_\_\_

6. Has this student been evaluated for learning difficulties? Yes \_\_\_\_\_ No \_\_\_\_\_

Date of Evaluation: \_\_\_\_\_ Classification: \_\_\_\_\_

Additional comments concerning the applicant's strengths and challenges: \_\_\_\_\_  
\_\_\_\_\_

**Eastern Christian School**  
**School Recommendation Form – Page 2**

**PART III – TEACHER OR COUNSELOR:** Please indicate your assessment of this student's development and demonstration of the following character attributes. If you have no fair basis for judgment, do not hesitate to say so.

|  | Exceptional<br>One of the<br>Top Few<br>I've Ever<br>Known | Strong<br>Top 10%<br>This Year | Good<br>Above<br>Average | Average | Below<br>Average | No Basis<br>for<br>Judgment |
|--|--|--------------------------------|--------------------------|---------|------------------|-----------------------------|
| Academic Achievement                                       |  |                                |                          |         |                  |                             |
| Effort, Determination & Persistence                        |  |                                |                          |         |                  |                             |
| Intellectual/Academic Curiosity and Creativity             |  |                                |                          |         |                  |                             |
| Management of Time & Punctuality                           |  |                                |                          |         |                  |                             |
| Study Habits and Organization                              |  |                                |                          |         |                  |                             |
| Classroom Participation & Attention                        |  |                                |                          |         |                  |                             |
| Responsibility & Homework Completion                       |  |                                |                          |         |                  |                             |
| Empathy & Concern for Others.;<br>Relationships with Peers |  |                                |                          |         |                  |                             |
| Respect for Those in Authority                             |  |                                |                          |         |                  |                             |
| Emotional Stability and Maturity                           |  |                                |                          |         |                  |                             |
| Integrity & Honesty  |  |                                |                          |         |                  |                             |
| Leadership & Willingness to Serve                          |  |                                |                          |         |                  |                             |
| Manners and Appearance                                     |  |                                |                          |         |                  |                             |

Name (please print): \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Name of School: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ School Website: \_\_\_\_\_

*Please send completed form directly to Eastern Christian School,  
along with copies of the applicant's summary record, including grades, test scores,  
behavioral records, or any other official educational or behavioral evaluations (if applicable).*

**Please mail, email or FAX form directly to:**  
Eastern Christian School  
International Student Program Director  
50 Oakwood Avenue,  
North Haledon, NJ 07508-2449 U.S.A.  
FAX: 00+1.973.427.3716  
[ruthkuder@easternchristian.org](mailto:ruthkuder@easternchristian.org)

**Eastern Christian School**  
**Pastor's Form**

**CONFIDENTIAL**

Applicant's Last Name: \_\_\_\_\_ Applicant's First Name: \_\_\_\_\_

*The above-named student has applied for admission to Eastern Christian School. Please complete this confidential Pastor's Form and return it to the Eastern Christian School International Office as soon as possible. Thank you for your help.*

Pastor's Name: \_\_\_\_\_

Church Name: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Is the father of the student a member of your church? \_\_\_\_\_ YES \_\_\_\_\_ NO

Is the mother of the student a member of your church? \_\_\_\_\_ YES \_\_\_\_\_ NO

**Family Church Attendance** (please check one):

\_\_\_\_\_ Attends ALL services

\_\_\_\_\_ Attends MOST services

\_\_\_\_\_ IRREGULAR attendance

\_\_\_\_\_ SELDOM attends services

**Family Church Activity:** In which church activities do the members of the family actively and regularly participate?

\_\_\_\_\_  
\_\_\_\_\_

Please describe the spiritual commitment and maturity of the parents. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please comment on the applicant's spiritual, emotional and social maturity. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please mail, email or FAX form directly to:**

Eastern Christian School  
International Student Program Director  
50 Oakwood Avenue,  
North Haledon, NJ 07508-2449 U.S.A.  
FAX: 00+1.973.427.3716  
[ruthkuder@easternchristian.org](mailto:ruthkuder@easternchristian.org)