



**965 Belmont Ave
North Haledon, NJ 07508
973-423-4886**

www.dittonj.com

www.facebook.com/ditto.nj

JOB POSTING

June 14, 2017

Ditto of North Jersey is currently seeking a part-time manager to assume primary responsibility for furniture sales. Responsibilities will include, but are not limited to:

- Maximum of 30 hours per week, with schedule dependent on demand.
- Work as part of the store leadership team, participating in the daily operations and management of the store.
- Follow-up on donor calls for furniture, which will often include home visits to determine quality and acceptability of donations.
- Pricing of furniture for the sales floor.
- Scheduling and/or making pick-ups of donated furniture, including handling, loading and truck driving (pickup truck). Saturday hours may be required.
- Moving furniture around the store and assisting customers with loading of furniture into their vehicles.
- Other responsibilities as instructed/determined by the Board of Directors.

Wages and Benefits: This is an hourly position. There are no benefits paid for this position.

The successful candidate:

- Must possess a valid NJ driver's license (no CDL required) and have experience driving a pickup truck.
- Must be a "people person", able to communicate easily with ditto customers and donors. Sales experience is a plus, but not required.
- Must be physically fit, able to lift and move furniture.

ditto of North Jersey is a ministry of Eastern Christian School. As such, a thorough background check (including fingerprinting) will be required before hiring. In addition, all employees must be active, communicant members of an evangelical Protestant church. The Board of Directors must approve exceptions to these conditions.

For an application or additional information, please contact Mr. David Visbeen in the Foundation for Eastern Christian School Association office at 973-427-9294 or by email at davidvisbeen@easternchristian.org.